

# 2017

**RELYON SOFTECH LTD**

**Team Saral Paypack**

## **Release Notes of Saral PayPack v11.00**

This document will help you to go through the updates by menu wise.

Relyon Softech Ltd.

**New Features and Major Enhancements:****PF ECR:**

1. **For PF returns, UAN ECR-2** format Changes given for Salary and Arrears returns.  
For salary 11 fields and for Arrears 8 fields as below,

<b>For Salary</b>		<b>For Arrear</b>	
1	UAN	1	UAN
2	Name	2	Name
3	Gross Wages	3	Arrear EPF Wages
4	EPF Wages	4	Arrear EPS Wages
5	EPS Wages	5	Arrear EDLI Wages
6	EDLI Wages	6	Employee share EPF
7	EE Share Remitted	7	Employer Share EPF
8	EPS Contribution Remitted	8	Pension Fund Contribution
9	ER Share Remitted		
10	NCP Days		
11	Refunds		

Note: Under Statutory Report, **PF/ESI Login credentials made to** save for each file (database).

**TDS Module:**

1. **FVU version 5.3** has been updated for e-TDS returns effective from 3<sup>rd</sup> quarter for current FY.
2. In TDS Details→More Employee Details→VI A Ded., **Transfer 80C Savings from Previous Fin. Year** option given to transfer 80C exemptions if there is no change for Current Fin Year.
3. In TDS Details→More Employee Details→NSC Details, **NSC Details from previous Fin. Year carry forward** to current Fin. Year option given and Option given to list only Employees having NSC Details for current Fin. Year.
4. In TDS Details→More Employee Details, **PAN Details** screen is given to capture Landlords PANs, Interest paid to Financiers, Superannuation details and the same details are ported to fvu for 4<sup>th</sup> Qtr.
5. In TDS Details→e-Return, **Port Data** can be done **Month Wise** by enabling Month check option and Employee-Wise using Filter option.
6. In TDS Details→e-Return→**Port Data**, option given to **consolidate** the One Time Tax deductions to merge with Salary Deduction Details for respective employee to link challan as required.
7. In TDS Details→e-Return→Challan Details, **Challan verify** and **download Challan Status Inquiry (.csi) file done using** captcha validation.
8. For Earning Salary Heads which are mapped to **TDS References** as **Other Allowances, Other Perquisites, Medical Reimbursement** and **Rent Paid**, provision given to import Exemptions for respective Salary head.

9. For IT Declaration Form→Number of school Going Children/ Number of Children Staying in Hostel, drop-down given to **select No. of Children(0,1,2)**.
10. While importing IT Declaration Form, if **House Property is set to 'No'** and if Interest Amount is given, earlier it was not considered and now this has been handled.
11. Option given to export/email **Form 12BB With Data check box** for Rent Paid, HRA, LTA, 80C details etc.
12. In TDS Details→IT Summary, **Allowances** and **Main Components** tab are added.
13. In TDS Details→IT Summary→VI-A Deductions, **Clear Savings** button is given to delete VI A deductions for selected employees for particular Fin. Year.

#### ESI Module:

1. **ESI cut off Limit increased to Rs.21000** with effective from **Jan/2017** and the same has been updated in **PF/ESI Rate Editor automatically**.
2. In Master→Branch Details, Branch-Wise **Newly Implemented ESI Area** enables option given to implement **Employer ESI Percentage 3%** and **Employee ESI 1%**.

#### Master Changes:

1. In Initial Settings→Company Master, **CIN No. field** is added and it can be shown in Pay-slip after Employer Address
2. In Initial Settings→Optional Settings→General tab, **Net Amount Nearest Round off** change option given to change with Effective from Month.
3. In the Initial Settings→Optional Settings →Additional tab, **Enable Component based PT with effective** from month is given.
4. In Master→Define Salary Heads→Extended, **Print Order** given to display Salary Heads in that order in default pay slip.
5. Bank **IFSC Code** field is added in below places.
  - a. Master→Financial Institution Details(Bank Master)
  - b. Employee Master→Classification Change
  - c. Change Classification Details(bulk)→Bank
  - d. In Bank Statement, IFSC code column added
  - e. Report Writer→Classification Details
  - f. Pay-slip--> Settings
  - g. Advanced Report Editor--> Settings
  - h. Employee Master Template
  - i. Ext. Classification Template (If Bank classification is transferred to Ext. Classification)
6. In Employee Master→Ext. Details, **Retirement Date bulk Update** screen given and the proposed Retirement Date is filled based on **Date of Birth** entered for respective employee.
7. For all Classification and Ext. Classification Masters, **Quick Search Field** and **Count** is given.
8. In Admin login for Monthly Checklist, **admin can create Monthly Checklist for respective user** and assign it to him and it **pops-up when user login and check Salary Editor**.
9. On respective file (database) opening, **Birthday reminder is shown earlier working day** in case of employee birthday falls on defined Week Holiday/Gen. Holiday.

**Attendance Module:**

1. In Attendance→Holiday List, **Restricted Holiday** Module given. It shows the Restricted Holiday availed on same date or not. RH can be defined based on **Attendance** or **Branch**.
2. In Bulk, Employee-Wise Weekly **Holiday** option has been given. To avoid creating multiple attendance structure based on weekly holiday.
3. In Attendance→Holiday List, **Restricted Holiday** Module given. It shows the Restricted Holiday availed on same date or not. RH can be defined based on **Attendance** or **Branch**.
4. For Leave tracking→hourly and Daily Attendance, **Leave Apply from Date and To Date** is given to **avail continuous leave**.
5. In Attendance→Leave Tracking, for Leave Register **Employee Name caption colour changed to Red** for Left Employees selection.
6. In Leave Summary, Employees can be listed based on **Leave Status** (Opening Bal., Allotted, Availed, En-cashed, Closing Bal. etc.) for particular leave in particular month.
7. For **Attendance Integration Hourly Attendance, Leave Details and Worked hours in minutes** can be integrated. **Ex.**, 08:00 hours entered as 480 minutes and integrated.
8. For all type of Attendance Integration, **Filter** button provided to filter employees before integration.

**Pre-Salary Transactions:**

1. In Advance/Loan, option given to List only **Current Running EMI Employees**.
2. In Advance/Loan Master, for Advance/Loan if **Separate Principle/Interest Accounting** option is enabled then **Interest percentage (%)** can be entered to import through existing Advance/Loan template.
3. **Date Events** Module added to define **Employee-Wise future Date events** like Increment Date, DOL, Retirement Date etc., which **pops-up in Salary Editor** for respective employee when that date matches with Salary Month. **Bulk Date Events Export/Import** Option also given.
4. Bonus/Exgratia, option given for **Excel import** instead of using Filter to Add Employees for Computation.
5. Gratuity/Encashment Projection, **Bonus Projection** also included.
6. For Gratuity/Encashment Projection, **Department and Designation** columns are included.
7. In **Additional Earning** and Deductions→**Independent type**, Left Employees can be added in later months (**after DOL month**) and entered amount can be ported to Computation Details for the same Fin. Year for TDS calculation. E.g.: Pending incentive amounts, pending bonus amounts etc...

**Salary Transactions:**

1. **Arrears**, under **Computation** tab, **Hide Zero Columns** and **Hide Net Arrears Zero Employees** options are included. To reduce the time in loading employees.
2. For **Merged with Salary type** Arrears, by default **Every Month components** will not be considered when Arrears defined newly. To reduce the time in loading employees
3. In Arrears→**Advanced Settings**, by default **Salary heads are unchecked** under Consider for Calculation when Arrears newly created to **avoid unnecessary adding columns** in Computation.

4. In Arrears, option given for **Excel import** instead of using Filter to Add Employees for Computation.
5. For **Independent type Arrears**, **Group by Arrear Name** option given to generate separate **Arrear-Wise Bank Statement** & Bank Format.

**Note: Based on above encasements speed of arrear calculation has been increased up to 40%.**

#### **Full and Final Settlement:**

1. **FFS Salary Sheet in excel** is given for the particular month. It will be listing all the heads created in FFS module.
2. **No. off Leaves En-cashed** is shown in FFS slip.
3. When **FFS is created** for Particular Employee, he is considered as **locked Employee** and all the Salary and Employee Master Details with respect to him were **freeze/locked**.

#### **Reports:**

1. To generate Payslip for multiple companies with respective RPX customization, each RPX can be designed with **.cst** extension for each Company (Database) by saving the RPX in the format **<CompanyName>\_<RPXName>.cst**  
Ex., **SonamInformatics(P)Ltd\_actPayslip30Heads.cst** (only these files can be Customized **actPayslip.rpx, actPayslipLev.rpx, actPayslipTDS.rpx, and actPayslip30Heads.rpx**)
2. In Monthly Report → Pay-slip following changes done
  - a. **Bonus and Ex-gratia pay slip** added.
  - b. In Settings, **Extended Classification tab** added.
  - c. In **Classification tab**, Weekly Off and General Holiday checkboxes included.
  - d. **Calculation Field's Rate** is not added to **Rate Total**.
  - e. SMTP Details saving for each file (database) option provided to send email pay-slip with **respective SMTP credentials**.
  - f. **Export log file** generation given after the completion of email process to find the **failed transactions** because of wrong email id given.
3. In Salary Summary Report, **Independent Components like Arrear, Bonus, Additional Earning etc.**, are included below Net Amount.
4. Default GCR Report is included for **Age Calculation for all employees** as on particular month.
5. In GCR reports, **Supplementary PF/ESI details** given in separate column in PF and ESI reports.
6. **Remarks** entered in Salary Editor → Entry screen is shown in All Components in Single Row **Salary Sheet**.
7. In Salary Editor, when the particular Checklist **Marked as done, the time and User name will be captured** for log purpose.

**MIS Data's:**

1. In Tools→MIS Data→**Employee Head Count** (Attrition Details), the comparison of Employees **Transfer In and out** can be shown in **percentage (%)**.
2. In Salary Summary Report, **Independent Components like Arrear, Bonus**, Additional Earning etc., are included below Net Amount.

**Report Writer:**

By using Report Writer we can generated many number of reports based on requirements and we can save the query with filtered classifications & salary heads.

Options added in current version are below,

- a. **Reimbursement Allot/Claim** Details tab included
- b. **Order By** option included
- c. Individual Report Writer **Queries** Export/Import
- d. Remarks field from Salary Rate added
- e. Remarks field from Salary Editor added
- f. Employee Salutation included
- g. Along with salary details leave summery report can be taken with particular type of leave.

